**Brian So**

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**EDUCATION The University of Texas at Austin**

Aug. 2007 BA in Asian Studies Minor: Government

**ACADEMIC Culture and Communication**

**PROJECT**

May 2005 ***Conversational Chinese***

1. Gathered information about cultural history in order to have a better understanding of a foreign language.
2. Collected data through conversation to conclude that knowledge of one’s government helps to explain why they use certain words in their dialogue.
3. Arranged research material to present the findings of the project in an oral demonstration to an audience.

May 2006 ***Politics of Regime Change***

1. Participated in research to evaluate previous changes in government to prepare for a debate.
2. Developed outlines based on our individual deliberations to back our conclusion.
3. Shared statistical and correspondent information from our collective study to persuade our classmates.

**ADDITIONAL**

**EXPERIENCE**

Austin, TX Internal Tax Revenue Service, January-March 2008

***Tax Examiner***

1. Computed mathematical procedures to be inputted into the network.
2. Used templates to find out what was not transcribed correctly.
3. Documented errors in the computer program in concordance with the index.

Austin, TX Keystaff, March-July 2008

***Data Transcriber***

1. Located inaccuracies from the General Attorney’s database.
2. Sorted mail in the mail room.
3. Aggregated registry files into the system.

Pohang, KR Prestige Arts Institute, April-June 2009

***ESL Instructor***

1. Taught students how to read and write in English.
2. Prepared assignments and tests on the computer.
3. Gave parents evaluations on their children’s progress.

Pohang, KR YBM, June 2009-August 2009

***ESL Instructor***

1. Covered information in books through explanations in English.
2. Played games with children to help with vocabulary comprehension.
3. Made assessments based on their understanding of the material.

**COMPUTER**Proficient in Windows XP and Macintosh operating systems. Skilled in

**SKILLS**Microsoft Word, PowerPoint, Outlook, Excel, and Internet Research Tools.

**LANGUAGES** Conversational Korean