**NICHOLAS WILLIAM COMEAU**

Halifax, Nova Scotia, Canada – 902 843 6628

nickpugwash@hotmail.com

***EDUCATION***

**Carleton University**

Ottawa, ON

Bachelor of Arts (Linguistics)

**Pugwash District High School**

Pugwash, NS

***EXPERIENCE***

**Bits Language School**

Seoul, South Korea

September 2008 – September 2009

# English Teacher

Supervisor: Han Eun Jin

Responsibilities:

 Instruction of Language Art, Physical Education and other classes

 Co-operation with co-teachers on planning and preparing for Special Classes

 Completion of quarterly evaluations

**I-Spoon Learning Centre**

Seoul, South Korea

April 2007 – March 2008

# English Teacher

Supervisor: Yoon Jung Choi

Responsibilities:

 Preparation for and teaching of English and other classes

 Maintaining the safety and well-being of all students

 Interviews with parents on children’s progress

 Completion of weekly and monthly evaluations

**Rogers Communications**

Ottawa, ON

August 2006 – December 2006

*Customer Service Consultant*

Supervisor: Terry Mcleod

Phone: (613) 688 6400

Responsibilities:

 Inbound customer service, sales and support

 Managing of accounts and following up on customer issues

**Teletech**

Halifax, NS

September 2004 – July 2006

*Customer Service Representative*

Supervisor: Tanya Hutt

Phone: (902) 444 8155

Responsibilities:

 Customer service in fast-paced call-centre environment

 Handling of customers’ inquiries, concerns and requests

 Training and coaching of new associates

**Wal-Mart**

Vancouver, BC, Halifax, NS and Truro, NS

October 2001 – February 2004

*Department Manager*

Manager: Willard Erquart

Phone: (902) 454 7990

Responsibilities:

 Customer Service and delegation of duties

 Delivery of weekly presentations to store associates

Ordering for and maintenance of Furniture Dept.

**Professor Jaromira Rakusan**

**Carleton University**

Ottawa, ON

November 1999 – March 2000

*Assistant*

Phone: (613) 520 2802

Responsibilities:

 Interpretation and editing of linguistic data

 Data entry for professor’s research

***COMMUNITY INVOLVEMENT***

**Weekend to End Breast Cancer**

Halifax, NS

**MS (Multiple Sclerosis) Bike Tour**

Halifax, NS

**Ottawa-Carleton Humane Society**

Ottawa, ON