**KIPPEUM LEE**

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**Objective:**

I am a passionate and dedicated individual who seeks to understand and adapt to different cultural environments through utilizing different skills such as communication and teaching.

**Basic Information:**

**Name:** Kippeum Lee (Joy)

**DOB:** 27, November, 1993

**Address:** 5654 Tattersall Terrace Sugar Hill, GA, 30518

**Cell:** 678) 697-2770

**Email:** Lee.joy27@gmail.com

**Skills:**

-Have experience interpreting and translating English to Korean and Korean to English.

-Have experience teaching children and as well as adults as an English Teacher.

-Have excellent communication skills.

**Educations:**

North Gwinnett High School: Class of 2011

Toccoa Falls College (Class of Spring, 2019): Cross-Cultural Studies

**Work Experiences:**

**AKBC Korean School:** Duluth, GA, May 2009-Sept 2012

-Teach Korean (Ages 5-10)

-Create Lesson Plan

-Directing Classes

**SK SOHN & Company, LLC**: Duluth, GA

-Korean drama and Show program Translator

-Korean drama and Show program Reviser

**E-Volume English Library:** Goyang-si, Haengsin-dong, South Korea March 2013-Aug2013

-English Teacher

-Create Lesson Plans

-Go over the stories with the students by asking them questions about the book and checking the grammar from the summaries that the students write.

-Translate books

**Shinwha Studio**: Duluth, GA November 2015-June 2016

-Customer Service

-Customer phone calls

-Schedule Appointments

-Replying to Emails

-Minor Photoshop skills

-Prepare documents for the company

-Prepare documents for the company meeting

-Passport Picture: Photoshoot & Edit (Photoshop)

-Business trips to Tae Kwon Do Dojang: Sales

**Atlanta Korean Baptist Church:** Suwanee, GA September 2015- January 2016

-Youth group director: Prepare Sermon, prepare Praise and Worship Songs, prepare Friday night meetings, home visitation on weekdays.

-Children’s director: Prepare Sermons, prepare craft, prepare praise and worship dance.

-Praise team Coordinator: Taught Piano and Guitar, lead Praise team.

**Sunflower Academy Learning Center:** Duluth, GA June 2016- June 2017

-Coordinate Class/ Create lesson plan

-Teach Class from 2nd-6th Grade: Math & English

**Better Spine Sports & Rehab**: Johnscreek, GA August 2018- current

-Chiropractor Assistant: Assisting the doctor, therapy treatment for the patients

-Receptionist: Pick up calls, check emails, scheduling, general customer service

**Internships, volunteering, and various experiences:**

**City Hope Community:** Clarkston GA, Aug 2008- Aug 2011

-Tutoring the refugees (Ages 4-18)

-Team Leader

-Create lesson plans

**North American Mission Board**: Alpharetta GA, May2012-Aug2012

-Intern: organized surveys, traveled around different regions in the United States to meet with the workers of NAMB, and the Leadership Training.

**Independent mission Trip:** HCMC, Vietnam May 2015- July 2015

-Coordinate children’s English camps

-Coordinate Children’s Art classes

-Coordinate Young Adult’s dance and English classes

**Kumho Tire**: Macon, GA May 1 2016 -May 2 2016

-Event coordinating: Worked with the backstage team, Sound Team, Event Set –up Team, Event Coordinating Team.

-Event Coordinating

-Set up the venue

-Interpreter

**Independent Mission Trip:** Osaka, Japan May 2018- August 2018

-Coordinate children’s English camps

-VBS

**Atlanta Promise Church:** April, 2017- Present

-Teacher ages 2-6

-Lead music (Singing and dancing)