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| CHARTA LEOPARDASA picture containing person, indoor, smiling, posing  Description automatically generated Canadian, TEFL certified, university graduate seeking a position as an English teacher for young learners. I have long been genuinely interested in the teaching field and have always enjoyed working with children. Contact OTTAWA, ONTARIO, CANADA  PHONE:  1-613-322-2658  EMAIL:  [charta.leopardas@hotmail.com](mailto:charta.leopardas@hotmail.com)  KAKAO:  charitzle  SKYPE ID:  live:charta.leopardas |  | EDUCATIONi-to-i TEFL |180-HR TEFL CERTIFICATION SEPTEMBER 2020  120 hr. TEFL course (lesson planning, lesson content, classroom management)  30 hr. Teaching Young Learners course  30 hr. Awareness of Grammar course CARLETON UNIVERSITY, OTTAWA, CANADA | B.A PSYCHOLOGY 2012-2016  Relevant courses taken: Linguistics, Child Language, Foundations of Developmental Psychology WORK EXPERIENCEBABYSITTING 2007-PRESENT   * Babysit children ages between 1 – 12 years old * Responsibilities include feeding, reading bedtime stories, helping with homework, and playing with the children.  MERCHANDISE PROCESSING COORDINATOR | TJX CANADA MARSHALLS FEB. 2018 – JAN. 2021   * Lead warehouse team in receiving and processing merchandise * Managed the merchandise flow from the warehouse to the sales floor, by coaching and directing associates * Trained associates in cash office, receiving and processing of merchandise procedures, and sales floor procedures * Offered exceptional customer service by assisting them in any way, and answering their inquiries * Ensured the products, racks, and shelves on the floor are neat, clean, and organized * Appointed as the store’s ‘Joy Ambassador’: duties include helping in planning for any activities or events that could help raise morale and create a positive environment in the workplace.  SALES ASSOCIATE | HUDSON’S BAY COMPANY MAR. 2015 – JUL. 2017   * Assisted customers, including offering fittings and ensuring that the customers were happy and satisfied with their purchase |
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