****

**MaLee Xiong**

|  |  |
| --- | --- |
| **Education** | **University of Wisconsin Oshkosh**, Oshkosh, WIBachelor of Science in Education, May 2012 GPA: 3.400Major: English as a Second Language (ESL) Minor: Japanese Language and CultureCertification: Initial Educator; Early Childhood to Adolescence; English as a Second Language (ESL)  |
| **Teaching Experience** | **Appleton Area School District** McKinley Elementary School, Appleton, WILong-term Substitute Teacher* Recreated books into student customized books to reinforce new vocabulary knowledge and understanding.
* Incorporated manipulatives into student learning to reinforce the topics taught in the Math Expressions textbook.
* Used behavior modification techniques for improving behavior conduct and encouraging active participation

**Appleton Area School District** Highlands Elementary School, Appleton, WILong-term Substitute Teacher* Created a weather unit to actively engage 2nd graders as meteorologist in learning about weather and storms.
* Recreated books into student customized books to reinforce new vocabulary knowledge and understanding.
* Incorporated poems and songs into student learning to engage students into real world knowledge of new vocabulary usage.

**Fox Valley Technical College** Fox Valley Technical College, Appleton, WIAdjunct Lecturer* Created PowerPoint slides to engage students in learning English from the textbooks.
* Incorporated vocabulary building exercises to reinforce new vocabulary knowledge.
* Gave ample opportunities for students to actively speak in class with classmates concerning the topics in the textbooks.
* Created manipulitives to aid students in new vocabulary knowledge.

**Fox Valley Technical College** Fox Valley Technical College, Appleton, WIEnglish Tutor* Addressed student questions and concerns about English grammar.
* Provided real-life examples for students to build vocabulary knowledge in real life context.
* Incorporated activities to build student listening skills in English.

**International Student Teaching** Neungwon Elementary, Yongin, South KoreaStudent Teacher* Assessed students with low English scores and implemented structured lessons to aid in catching up with their peers
* Participated in an after school program to provide enriched English lessons for Talented and Gifted students
* Incorporated PowerPoint presentations into lessons to reinforce new English vocabulary and to support verbal instructions during lessons and activities
* Engaged students in songs and videos to create a fun and lively environment for students

**In State Student Teaching** Menasha High School, Menasha, WIStudent Teacher* Created and implemented Structured Instruction Observation Protocol (SIOP) lesson plans to engage students in applying their knowledge in the four domains of language
* Co-taught with cooperating teacher in a whole class simulation about ‘assimilation’ during the Westward Expansion
* Engaged students in Total Physical Response (TPR) to promote active learning with new vocabulary words
* Modified lesson plans for non-ELL students to create a more lively environment for students while learning about strategies for academic success

**USA Summer Camp** Guy Healy Japan, Nagasaki, JapanAmerican Counselor July 2007 – August 2007* Encouraged and engaged in English conversations with Japanese students to promote English speaking confidence and to build deeper learning relationships with students
* Implemented group activities for improving English writing, speaking and reading skills with peers
 |
| **Non-Teaching Work Experience** | **Academic Computing** University of Wisconsin Oshkosh, Oshkosh, WIAcademic Computing Lab Consultant February 2009 – August 2011 * Made contributions to the improvement of office operations and customer service
* Multitasked in a fast-paced environment, while maintaining an emphasis on high quality customer service
* Regularly performed hardware and software maintenance

**Human Services & Educational Leadership** University of Wisconsin Oshkosh, Oshkosh, WIHuman Services Work Study Assistant September 2008 – February 2009* Composed and edited correspondence and memoranda from dictation, verbal direction, and from knowledge of established department policies; prepared, transcribed, composed, edited, and distributed meetings agendas and minutes
* Provided administrative support for the department such as answering telephones, resolving and referring a range of administrative concerns and inquiries
 |
| **Affiliations** | **National Society of Leadership and Success** Member: November 2010 – Present * A nationwide society made up of college students who attain a grade point average of more than 3.30 per academic semester. The society is an organization that fosters leadership discovery and accomplishing goals.

**Asian Student Association** Member: September 2006 – Present* An organization that unifies Asian college students and promotes engagement in various cultural learning and community services.

**Hmong Student Organization** Secretary: June 2007 – May 2008 Member: September 2006 – Present* An organization that unifies Hmong college students and encourages other ethnicities to learn about the Hmong culture.

**Club Nippon** Public Relations: November 2006 – May 2007 Member: September 2006 – Present* An organization for students who are interested in learning about the Japanese language and culture.
 |
| **Skills** | * *Teaching*: Classroom management, Positive reinforcement, Caring Intellectual
* *Computer*: Microsoft Office (Word, PowerPoint, Excel), Internet, E-mail, Adobe Photoshop
* *Languages*: Fluency in English, Conversational in Hmong, Japanese, and Spanish, Studying Korean
 |
| **Interests** | * Learning about various technology tools
* Teaching how to use and implement technology in classrooms in order to give ample opportunities for students to use new technology
* Learning about language learning strategies and ways to implement those strategies in learning
* Learning about different cultures and languages
* Teaching multicultural education to foster cultural awareness and appreciation for diversity
* Learning about photography
* Teaching photography and basic photography techniques to foster positive identity development and expression
 |