**Logan Kenna**

889 Russellville Rd

Russellville, New Brunswick, E1V 7G3, Canada

Tel.: 01056104005

Email: logankenna@gmail.com

Dear Director,

I am inquiring about an opportunity to teach English as a Second Language. I am a dedicated, hard working, and professional individual. I believe that my education and experience would allow me to excel as an educator.

I believe that a successful teacher can instil in the student a desire to learn. A successful teacher will recognize the goals of the students and help them realize these goals. As a teacher, I feel my role will be to use all resources available to me to provide my students with an opportunity to develop their language skills in a rewarding and engaging environment. This will be accomplished by putting the needs of the students first and using approaches which are the most conducive to their education.

I have had many prior employment opportunities which have benefited me as a teacher. I have held a number of customer service positions which have given me a comfort and ease working with the public. As a note-taker for student affairs at St. Thomas University I worked directly in a classroom. In my roles as a Community Support Worker for Inclusions East, and The Kingswood Centre I worked in a supervisory position imparting skills, and working to benefit the quality of the lives of my clients. I am currently employed at E. Bo-Young’s Talking Club as an ESL teacher, working with elementary and middle school age children. I have also completed a teaching contract at a Langcon English Academy. It is my intention to draw on this experience in the classroom to benefit my students.

I have included my resume which contains my employment experience, as well as my contact information. I would like to thank you for your consideration and I hope to hear from you at your convenience.

Sincerely,

Logan Kenna

**Logan Kenna**

889 Russellville Rd

Russellville, New Brunswick, E1V 7G3, Canada

Tel.: 010-5601-4005

Email: logankenna@hotmail.com

**Personal Details**

Birth: Canada / 1983

Citizenship: Canadian

English Ability: Native Speaker

Marital Status: Single

Health: Excellent

**Education**

2012: **TESOL/TESL Certification (100 Hours)** *Fredericton, Canada*

Oxford Seminars

2001 - 2007: **Bachelor of Arts** *Fredericton, Canada*

**Major: Western Philosophy**

**Minor: English Language and Literature/Religious Studies**

St. Thomas University

**Work History**

2013 - 2014: **ESL Teacher**, E. Bo-Young’s Talking Club *Cheonan, Korea*

* Managed elementary and middle school level classes.
* Established goals and objectives for the classroom.
* Created and implemented lesson plans, syllabi, and supplementary material.
* Utilised various forms of student evaluation.

2012 - 2013: **ESL Teacher**, Langcon English *Cheonan, Korea*

* Managed elementary level classes consisting of up to 30 students.
* Established goals and objectives for the classroom.
* Created and implemented lesson plans, syllabi, and supplementary material.
* Utilised various forms of student evaluation.

2009 - 2011: **Community Support Liaison**, Kingswood Centre *Montague, Canada*

* Supported, and advocated on behalf of persons with intellectual disabilities.
* Worked at an employment center with clients on an individual, and group basis.
* Provided assistance in job placements, and volunteer opportunities, as well as coaching life skills.

2009 - 2010: **Customer Service Associate**, On-Line Support *Montague, Canada*

Handled inbound customer service for Virgin Mobile.

* Answered customer inquiries and performed account changes.
* Exhibited excellent customer service abilities, interpersonal skills.

2008 - 2009: **Customer Service Representative**, Ambassador Limousine *Calgary, Canada*

* Booked vehicle reservations with an emphasis on customer service.
* Dispatched reservations with an emphasis on logistics.
* Used computerized accounting and reservation system.

2008: **Search Engine Editor**, Istockphoto *Calgary, Canada*

* Edited and disambiguated keywords to improve search engine results.
* Performed content editing and analysis of photographs and films using web based software.

2008: **Customer Service Clerk**, Canadian Home Education Resources *Calgary, Canada*

* Demonstrated expansive product knowledge of educational materials and provided customer service to clients of the business.
* Used computerized accounting system, confirmed orders, collected payments, and processed customer orders.

2006 - 2007: **Note-taker**, St. Thomas University: Student Affairs *Fredericton, Canada*

* Worked as an academic aid for disabled students, prepared lecture notes and invigilated tests and exams.
* Worked independently in a classroom atmosphere.

2003 - 2005: **Customer Service Representative**, Connect North America *Fredericton, Canada*

* Handled outbound residential telemarketing for Verizon, and outbound business telemarketing for AT&T, selling such products as phone service, and high speed internet to United States customers.
* Recapped product purchases one hundred percent verbatim, and data entry of sale orders using online data base.

**Additional Skills & Experience**

Languages: French (Advanced)

Travel: United States

Interests: Reading, Writing.

Skills: Dedication, Patience, Motivation, Attention to Detail, Extensive Vocabulary.

**References**

Available upon request