**Curriculum Vitae**

Name: Keith Maguire.

DOB: 15/05/1984.

Address: 16 Coolamber Court, Knocklyon, Dublin 16, Ireland.

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**Education:**

**Secondary:**

September 1996 – June 2002

Terenure College, Terenure.

Leaving Certificate: 435 points.

English (H) B1 Classical Studies (H) A2

Irish (O) B2 Geography (H) B2

Maths (O) B2 Home Economics (H) B3

French (H) C2

**Undergraduate:**

September 2002 – June 2005

BA in English and Classical Studies, U.C.D.

Minor in Geography.

English – 2.1

Classical Studies – 2.1

Geography – 2.1

**Postgraduate:**

September 2005 – October 2006

MA in Classical Studies, U.C.D.

Coursework – 2.1

Thesis – 2.2

Latin – Pass

Overall Grade – 2.2

January 2008

CELT (Certificate in English Language Teaching), C.E.S. Dublin.

Teaching Practice and Coursework – B

Teaching Portfolio and Materials – A

Overall Grade – B

**Work Experience:**

May 2008 – November 2009

Lee Hye Yeon, Suwon.

English Language Teacher.

* Teaching English to elementary and middle school students of varying ages and levels, using different curriculums and materials.
* Teaching TOEFL speaking and writing classes and correcting TOEFL homework and tests.
* Also, writing new materials and assisting the Korean teachers with writing their materials, correcting homework and essays and occasionally correcting essays from high school students.
* Attending SAP (Speech Assessment Presentation) to act as a judge.

February 2008 – April 2008

C.E.S. Dublin.

English Language Teacher.

* Teaching English to many students of varying ages and nationalities. Adult students were mainly Korean, Japanese, Chinese and Brazilian. Adolescent students were mainly Italian and Austrian.
* Preparing effective and level-appropriate lessons.
* Also evaluating how the students had progressed and evaluating the level of new students.

August 2003 – August 2008

Xtravision, Knocklyon.

Part Time and Full Time Work.

* Main duties included customer service, stock control, maintenance of customer accounts, merchandising and the general upkeep of the store.
* Occasional duties included stock requisitions, quarterly stock checks and assisting in staff training.

August 2007 – September 2007

Sona Nutrition.

Administrator.

* Main duties included the processing of orders, invoicing, filing and dealing with customer queries.
* Other duties included issuing credit notes, stock control, orders and reception work.

September 2005 – January 2006

U.C.D.

Classical Studies Tutor.

* This position entailed preparing for and presenting tutorials, assisting students with queries and problems. Also setting and grading essays, including part of the final assessment for the course.

June 2001

Terenure College, Terenure.

Assistant to Exam Invigilators.

* Duties included relaying information from exam invigilators to the exam coordinator.
* Also the supervision of students outside the exam centres.

June 2000 – October 2001

Superquinn, Knocklyon.

Part Time Work (Various Positions).

* Main duties included customer service, stock control and merchandising and the maintenance of the car park and back yard area.

April 2000

Stocking Lane Convalescent Home.

Fourth Year Care Week.

* Responsibilities included assisting the nurses in their care work and in the practical running of the home.

March 2000

Sony Ireland

* Observing and assisting staff in the sales, procurement and customer service departments and also working in the warehouse
* Gained experience primarily in ordering, shipping and data entry.

**Achievements:**

* An essay of mine was considered for publication in a journal while I was studying Geography in my first year at U.C.D. Also my final grade in Geography was the seventh highest in a class of over two hundred students.
* I was joint valedictorian in fourth year at Terenure College and was awarded 393/400 points.
* I volunteered for a program during my second year at U.C.D. designed to increase the level of university enrolment in disadvantaged areas. I tutored fourteen and fifteen year old students in English and Geography.
* I earned a certificate in first aid while I was in fourth year at Terenure College.

**Interests:**

* I enjoy sports, particularly skiing, tennis and swimming.
* I also have a keen interest in cinema, the internet, popular culture and photography.
* I enjoy reading, especially American literature, travel literature and popular history.
* I like to socialise and to meet people from other countries. During my second year at U.C.D. I participated in “The International Buddy” program to help foreign students adapt to and enjoy life in Ireland.
* I love to travel and I have travelled a great deal around Europe, North America and East Asia.

**References:**

Ms. April Kim (Kim Eun Gyeong).

Teaching Supervisor, Lee Hye Yeon, Suwon.

Phone: +82-10-9703-6984.

Email: shykek@hotmail.com.

Written reference available upon request.

Ms. Claire Farnon.

CELT course director at C.E.S. Dublin.

Phone: +353-1-6714233.

Email: teachertraining@ces-schools.com.

Written reference available upon request.

Dr. Teresa Urbainczyk.

Professor in Classical Studies in U.C.D.

Phone: +353-1-7168559.

Email: urbain@ucd.ie.

Mr. Matthew Gilligan.

Current Manager of Xtravision, Knocklyon.

Phone: +353-83-3038790.

Ms. Carol Faherty.

Former Manager of Xtravision, Knocklyon.

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