Objective: To have the honor of teaching E.S.L in a great country that is a rich part of my heritage.

Awards/Certificates

TEFL License

November 2009 – Present

Languages

Korean --- Basic

Travel Experience

South Korea – 1 Month (1990) and 1 month (2004)

Education: North Carolina State University, Raleigh, North Carolina

August 2003 – May 2007

* Major: Bachelor of Arts, Communication – Public Relations
* Minor: Cultural Anthropology
* Major GPA: 4.0 Overall GPA: 3.749 – Magna Cum Laude
* Accomplishments: Nominee for Outstanding Graduate 2007, member of the National Dean’s List and Lambda Pi Eta, Communication Honor Society.
* Relevant Courses: Public Speaking, Organizational Communication, Communication Techniques in Public Relations, Public Relations Application, Problems in Public Relations, International Communication, Editing, History of Modern Asia, Personality, and Cross Cultural Perspectives on Women.

Teaching Experience: Babysitting

May 1997 – July 2000

* Explained, monitored, evaluated and assisted in proper completion of summer-school studies and activities.
* Explained and coached proper interpersonal skills essential for success in multi-cultural environments.
* Taught stress mitigation skills that prevent acting-out situations and promote healthy emotional development.
* Acted as a mentor in personal development by assisting in piano practice and playing sports.

Teaching Experience: Personal Tutor

September 2000 – May 2001

* Provided comprehensive tutoring for two elementary school students focusing on reading and mathematics.
* Took creative approaches in both subjects to enhance their learning experience while fostering retention of subject matter.
  + One example: Created and employed a scavenger hunt concept, which reinforced subject matter content and application in preparation for formal education final examinations.
* Academic grades of both students improved by a minimum of one letter grade each.

Teaching Experience: T.A.T.U. (Teens Against Tobacco Use) Leader

January 2001 – May 2001

* Designed and conducted educational presentations for middle school students promoting healthy living and explaining the harmful effects of smoking.
* Engaged students in group discussions by facilitating interaction and answering questions they introduced.

Work Experience: Fleishman-Hillard International Communications

Public Relations Intern

January 2007 --- May 2007

* Wrote press releases and responded to media inquiries.
* Performed general account administration duties.
* Participated in team and company-wide brainstorm meetings.
* Researched potential audiences and analyzed trends.
* Garnered and assembled information and materials for press and public relations kits and events.
* Assisted in writing and presenting detailed communication plans for prospective clients.

Work Experience: Enterprise Rent-A-Car

Management Assistant

September 2007 – Present

* Appointed as Branch Corporate Accounts Manager: charged with increasing corporate business through marketing efforts while successfully enhancing and expanding current account relationships.
* Key contributor to the operational performance of the branch in sales, customer service and total profits.
* Highly effective in training new employees in all operational, customer service and corporate oriented requirements.
* Provided exemplary customer service by planning effectively to meet each customer’s needs and consistently exceeding customer expectations.
* Recognized consistently for outstanding customer service scores.
* Performed joint contract review with customers explaining contract terms, policies, insurance requirements and vehicle accident procedures.
* Member of the Public Relations plank: created bi-monthly company newsletters for the region and contributed articles.