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**Jennie Sung-Ah Park**

#501, 118-11, Songpa-dong, Songpa-gu,

Seoul, KOREA

11/15/1991

**Education University Of North Carolina at Chapel Hill**

B.A., Political Science, May 2014

Second Major, Global Studies

Minor, Music Performance

**Study Abroad, Yonsei University,** *Seoul, Korea*, Fall 2012

*Undergraduate Exchange Program*

* Courses in Political Science and International Relations

**Honors** Carolina Covenant Scholar

Sidney M. Dowd Scholarship

\*Financed 100% of education through scholarships and part-time work.

**Experience Instructor,** *CDI,* November 24th 2014-November 24th 2015

* Taught English for Elementary and Middle School students.

**Administrative Assistant,** *Playmakers Repertory Company,* August 2011-May 2014

* Monitored financial management
* Organized wage management
* Examined and organized profiles of employees
* Coordinated special events for donors

**Intern,** *Public Law Interest Office,* June 2013-August 2013

* Involved in foreign research projects
* Prepared brief materials for meetings, events, and conferences
* Interpreted asylums and refugee seekers
* Provided administrative assistance and other related duties

**Skills** Bilingual in Korean and English

Proficient in Microsoft Word, Excel, PowerPoint

Optimistic and hard-working