2319 18th Street North

Arlington, VA

808-492-6280

dweik@gmu.edu

Donald Weik

|  |  |  |
| --- | --- | --- |
| Skills & Abilities |  | I am competent in a wide variety of software including but not limited to Microsoft Word, Microsoft Excel, Microsoft Power Point, Microsoft Open Office, ArcGis, ERDAS imaging, SPSS statistics, Adobe Photoshop, Adobe Illustrator, Adobe InDesign, Adobe Flash, Adobe After Effects, and Adobe Fireworks. I have some experience with Adobe Dreamweaver. I am a good problem solver and have extensive experience with customer service and conflict resolution. |
| Experience |  | GMU Multimedia Lab, 4400 University Dr., Rm. 229 | Fairfax, VA 22030Student Mentor / September 2010 May 2012Developed solutions for students and faculty identified problems.Instructed faculty and students on the use of SharePoint and Adobe CS Suites.Responsible for the care and leasing of valuable lab equipment.Balanced the distribution of work between video and multimedia mentor stations. Supervisor: Anne Saul | 703-993-2056 | Okay to contact OFFICE DEPOT mAY 2006- jANNUARY 2009 Customer service experience.  Experience with conflict resolution.  Design and print shop management.  Audit, freight and inventory management experience. |
| Education |  | George Mason University, Fairfax, VAConcentration in Satellite Image analysis and Digital Cartography. Minor in Graphic Design Bachelor’s Degree in Geography | May 2013 **Washington Lee High school** 2007  Awarded advanced degree.  Completed a two year commercial art program at the Arlington County Career Center. |
| References |  | |  |  |  | | --- | --- | --- | | Barbara Favola Virginia  State Senator 31st District  (703)-969-6749  [bfavola1@gmail.com](mailto:bfavola1@gmail.com) | Patrick L Hueg Intelligence Analyst  (703)-772-0479  [Phueg@gmu.edu](mailto:Phueg@gmu.edu) | Jesiah Mccann Senior Software Developer  Gannet incorporated  (703)-606-7533  [Jesiah@Jesiah.net](mailto:Jesiah@Jesiah.net) | |
|  |  |  |