**erik dudziak**

• PHONE 011+821074470844 • EMAIL: ERIK.DUDZIAK@GMAIL.COM

|  |  |  |  |
| --- | --- | --- | --- |
| **Relevant Work Experience** | | | |
| **IBAUM**  *English Teacher*   * Leveraged an in-depth knowledge of English composition instruction to design, develop, and lead a variety of ‘English as a second language’ classes * Managed a diverse student population while meeting learning objectives set forth by senior faculty * Proactively manage parent relationships to promote professionalism * Presented dynamic instruction to ensure students remained engaged in learning   **Wesley Institute**  *English Teacher*   * Develop innovative approaches that are repeatedly held as the model standard for district goals in areas including technology integration across the curriculum, experimental learning, literacy and diversity * Show resourcefulness and teaching effectiveness in meeting the needs of students with limited English language proficiency * Actively serve on a variety of school committees and task forces focused on curriculum development, textbook review and fundraising * Provide one-on-one assistance and instruction for students performing below minimum academic achievement levels   **Dayelin and EWAS**  *English Teacher*   * Researched and investigated new sources to ensure up-to-date and accurate materials * Developed curriculum and lesson plans that were used by multiple employees and set as a standard * Managed a diverse student population while meeting learning objectives set forth by senior faculty * Collaborated with Korean staff to ensure an environment fit for learning, and sent out regular reports to parents to keep them informed of progress   **Lee Sipe & Associates**  *Financial Analyst*   * Developed models used to depict equity valuations needed for the calculation of Required Minimum Distribution * Conducted statistical analysis to evaluate personal IRA’s and 403b’s * Consulted clients for financial options and potential investment portfolios * Consulted with clients about distributing funds for maximum yield on investment * Reconciled internal financial reports and databases in order to resolve discrepancies | | **Seoul, South Korea**  March2013-present  **Seoul, South Korea**  Aug. 2011-Aug.2012  **Seoul, South Korea**  Apr. 2009-Jul. 2011  **Rockville, MD**  Jun. 2008-Jan. 2009 | |
| **Skills, Activities and interests**   * **Computer Skills:** MS Office suite, Money, QuickBooks, Working Knowledge in Visual Basic and HTML * **Languages**: Fluent in English and conversational in Korean * **Activities:** Alumni member of the Gemstone Honors Program at the University of Maryland where I participated in a four-year published research program that focused on science and technology * **Interests:** Tennis, Football, Basketball, Baltimore Ravens, Chicago Cubs, Doosan Bears | | | |
| **education** | | | |
| **Sookymung University**  *Korean Language Student*   * Graduated Level 2 with over a 90% grade, currently finishing Level 3 of 6 * Was elected class captain two times * Participated in not only class, but extracurricular activities such as drum class, etc   **University of Maryland, Robert II Smith School of Business**   * *Bachelor of Science* in Finance * GPA: 3.4/4.0 * Honors College/Honors Citation * Recipient of Dean’s Scholarship | | **Seoul, Korea**  September 2012-March2013  **College Park, MD**  August 2008 | |
|  | |  | |